

# **VOLUNTEER ROLE DESCRIPTION**

Volunteer Role: Community Pantry (Driver) Key contacts: Development Trust Manager Placement: Gorebridge Beacon, collections Time Commitment: 2 – 3 hours per week Requirement: Driving License and insurance to volunteer

**Training required:** an induction to the work of Gorebridge Community Development Trust (GCDT) will be given to you. A Food Hygiene Certificate is desirable, but not essential – this training will be made available to you.

## INTRODUCTION

GCDT is an independent charity serving the local community of Gorebridge and the surrounding area which seeks to make Gorebridge a good place to live and work. We meet this objective by:

- Operating and managing the Gorebridge Community Hub (Gorebridge Beacon)
- Delivering projects (heritage, social, environmental)
- Working in partnership with other organisations
- Identifying, and delivering new initiatives to meet the needs of the community

### **ROLE PURPOSE**

The Community Fridge and Community Pantry receive donations from various supermarkets near Gorebridge these are on set days and times and require collection

### Skills/Abilities and experience beneficial to the role

- A real desire to make a difference to people's lives
- An ability to work with individuals with a friendly and enthusiastic and friendly approach
- Be reliable and committed to community and the charity with an ability to empathise and engage with individuals from all walks of life, regardless of cultural or social background

### Tasks/responsibilities

- Accepting donations from Supermarkets through app
- Collecting donations on behalf of GCDT
- Build relationships with local partners/shops
- Stock the community fridge/pantry with donations
- Opening and closing the Beacon (key holder training will be given if required)
- Ensure that food hygiene is always implemented